



School of Arts and Sciences
Academic Exception from Policy Petition

This form must be completed in order to change any part of the college catalog policy, including course waivers, prerequisite waivers, and substitutions. A student's advisor, department head, and the Registration office must approve the requested change in order for the graduation audit to reflect the diversion from academic policy.

Student Information

Student Name _____

Student Phone # _____ Degree Program _____

Petition Requested

Please explain the course(s) that you are requesting an exception from, and why the exception is necessary.

Approval (To be completed by student's Advisor/Department Head)

Please explain why you approve/disapprove of the exception listed above.

Signatures

Student _____ Date _____

Academic Advisor _____ Date _____

Department Head _____ Date _____

Academic Affairs _____ Date _____

Registration Office _____ Date _____

If necessary, please attach a detailed statement of course content of both courses requesting exception from / with, and the requirements for each.