

**MONTREAT COLLEGE  
CAMPUS SECURITY  
2016 ANNUAL CRIME AND FIRE SAFETY REPORT**

**Calendar Year 2015**

The staff of Montreat College is committed to providing a safe and secure community for our students and information that will equip them to assume responsibility for their safety throughout their lives. The 2016 report represents recorded statistics for the Calendar Year 2015.

**MONTREAT CAMPUS**

**CAMPUS SECURITY**

The Montreat College Campus Police has full arrest authority and provides primary police protection for the college community and can be reached by dialing (828)713-2520. The college's Chief of Campus Police oversees officers who patrol the campus seven nights a week. The college works closely with the town of Montreat police which includes the college in its' 24/7 patrol and informs the college of any criminal activity on public property around the campus. All college buildings and residence halls are checked continually to ensure security and to confirm that they are locked each evening. In the event of an emergency, the officer has the ability to immediately contact other area police officials. The residence halls are locked at all times, and an emergency phone is centrally located on campus and available at all times. Through the 911 emergency phone number, fire, rescue, and other area police agencies can be contacted directly.

**RESIDENCE HALLS**

The residence hall staff is trained to respond to campus emergencies and insure the safety of students living in the residence halls. During visitation events, the Residence Life staff is responsible for protecting residents' privacy and safety. Staff members supervise the entry to the buildings and individual halls to ensure compliance with college regulations and prevent uninvited off-campus individuals from entering the buildings. Requiring all guests to register and leave by the front lobby door insures safety and security; room doors are required to be left open; and the residence hall staff checks the halls on a regular basis.

The Office of Student Services provides educational programs and materials that encourage students to be responsible for their own security and the security of others. Information is provided to students through the college's Student Handbook, written materials and small group workshops related to the following: crime prevention, self-defense, sex offense awareness, and sex offense sanctions. All students are provided detailed procedures to be followed if a sex offense does occur, and support protections are afforded the victim. The Student Handbook also provides details of college policies, sanctions, and laws related to illegal drug and alcohol use. Drug and alcohol abuse education and counseling efforts are coordinated through the Office of Student Services.

**REPORTING CRIMES ON CAMPUS**

Students and employees are directed to report any occurrence of the crimes listed on the [Campus Crime Statistics link](#) to the local police, Campus Police, or the Dean for Students. Montreat College will provide a timely warning to the campus community of any occurrences of these crimes in the event they present a continuing threat to students and/or employees. Information regarding area registered sex offenders may be found through the Buncombe County Sheriff's Office or the following North Carolina State Bureau of Investigation web site: <http://sexoffender.ncsbi.gov/>

## **CAMPUS SECURITY AND EMERGENCY RESPONSE**

Montreat College has established a committee made up of staff, faculty, and students to conduct an annual review of all campus security policies, crime reporting procedures, and emergency management procedures. For more information, contact the Office of Student Services at 828-669-8012, extension 3631.

### **Timely Warnings**

In the event a public threat arises, either on or off campus, that in the judgment of the Dean of Students or the Chief of Campus Police constitutes an ongoing or continuing threat, a campus wide “timely warning” will be issued. The warning will be issued through the college’s phone notification system, through campus mail, flyers in all campus buildings, and the college e-mail system to students, faculty, and staff. Depending on the particular circumstances of the crime, especially in all situations that could pose an immediate threat to the community and individuals, the Office of Student Services may also post a notice on the campus website at: [www.montreat.edu](http://www.montreat.edu) , providing the community with more immediate notification. In such instances, a copy of the notice will be posted in each residence hall and at the front door of each campus building. Anyone with information warranting a timely warning should report the circumstances to the Campus Police, by phone (828-713-2520) or in person at the Office of Student Services, Belk Campus Center, second floor.

### **Emergency Response, Lockdown, and Evacuation Procedures**

If there is an ongoing public threat, the Dean of Students or the Chief of Campus Police may initiate an emergency lockdown or evacuation procedure. The action notice will be issued through the college’s cell phone emergency notification system, through campus mail, flyers in all campus buildings, and the college e-mail system to students, faculty, and staff. In such instances, a copy of the notice will be posted in each residence hall and at the front door of each campus building. Anyone with information about any community threat should report the circumstances by calling 911, the Campus Police, by phone (828-713-2520), the Dean of Students (669-8012 ext. 3631), Residence Life staff, or in person at the office of Student Services, Belk Campus Center, second floor.

### **Missing Student Notification**

In compliance with the Missing Student Notification Policy and Procedures 20 USC 1092 C; (Section 488 of the Higher Education Opportunity Act of 2008), it is the policy of Student Services and Residence Life to actively investigate any report of a missing student who is enrolled at the college as either a full or part-time student. Each resident will be notified of the missing student policy and procedures in the event that a student is reported missing. Each resident is asked to provide the name and contact number of the individual(s) that is to be contacted in case of an emergency, including in the event of the resident being reported missing for a period of no more than 24 hours. For any resident under the age of 18, and not an emancipated individual, the institution is required to notify a custodial parent or guardian no later than 24 hours after the time that the resident is determined to be missing by Student Services staff.

If a member of the college community has reason to believe that a student is missing, all efforts will be made immediately (no waiting period) to locate the student to determine his or her state of health and well-being. These efforts include, but are not limited to, checking the resident’s room, class schedule, friends, contacting the police, locating the resident’s vehicle, and calling their cell phone number.

If upon investigation by Student Services and police, the resident is determined to be missing for at least 24 hours, the Dean of Students will contact the resident’s designated emergency contact or custodial parent or legal guardian, if under the age of 18. If the student has failed to designate an emergency contact, Student Services and police will continue to investigate utilizing established police investigative procedures. Student Services will coordinate its efforts with outside law enforcement agencies in full compliance with legal obligations and good police practice.

Report to one or more of the following in the event of a student missing for 24 hours:

- Campus Police
- Student Services
- Residence Hall Director
- Resident Assistant

### **Confidential Reporting Procedures**

If you are the victim of a crime and do not want to pursue action within the college or the criminal justice system, you may still want to consider making a confidential report. With your permission, the Chief or a designee of Campus Police can file a report on the details of the incident without revealing your identity. The purpose of a confidential report is to comply with your wish to keep the matter confidential, while taking steps to ensure the future safety of yourself and others. With such information, the college can keep an accurate record of the number of incidents involving students, determine where there is a pattern of crime with regard to a particular location, method, or assailant, and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crime statistics for the institution.

### **Policy for Reporting the Annual Disclosure of Crime Statistics**

The Office of Student Services prepares this report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. The full text of this report can be located on our web site at [www.montreat.edu/student-life/student-services/campus-security/](http://www.montreat.edu/student-life/student-services/campus-security/). This report is prepared in cooperation with the Campus Police, Student Services, Residence Life and local law enforcement agencies. Each entity provides updated information on their educational efforts and programs to comply with the Act. Campus crime, arrest and referral statistics include those reported to the Campus Police, designated campus officials (including but not limited to directors, deans, department heads, advisors to students/student organizations, athletic coaches), and local law enforcement agencies. Counseling and Health Services staff informs their clients of the procedures to report crime to the police on a voluntary or confidential basis, should they feel it is in the best interest of the client. Each year a copy of the report is emailed to all current students and employees. Copies of the report may also be obtained at Student Services, Belk second floor. All prospective employees may obtain a copy from the college Business Office (828) 669-8011, and the web site address will be attached to college employment applications and open position notices.

## **ADULT AND GRADUATE STUDIES**

### **REPORTING CRIMES**

Students and employees are directed to report any occurrence of the crimes listed above to the local police or a Montreat College administrator. Montreat College will provide a timely warning to students of any occurrences of these crimes in the event they present a continuing threat to students and/or employees. Information regarding area registered sex offenders may be found through the County Sheriff's Office or the following North Carolina State Bureau of Investigation web site: <http://sexoffender.ncsbi.gov/>

### **SECURITY AND EMERGENCY RESPONSE**

Montreat College has established a committee made up of staff, faculty, and students to conduct an annual review of all campus security policies, crime reporting procedures, and emergency management procedures. For more information, contact the Office of Student Services at 828-669-8012, extension 3631.

## Timely Warnings

In the event that a situation arises, either on or off campus, that constitutes an ongoing or continuing threat a campus wide “timely warning” will be issued. The warning will be issued through the email system to students, faculty, staff and through posted notices. Depending on the particular circumstances of the crime, especially in all situations that could pose an immediate threat to the community and individuals, the college may also post a notice on the campus web site at: [www.montreat.edu](http://www.montreat.edu), providing the community with more immediate notification. In such instances, a copy of the notice will be posted on the doors of each campus building. Anyone with information warranting a timely warning should report the circumstances to the college by phone or in person.

## Confidential Reporting Procedures

If you are the victim of a crime and do not want to pursue action within the college or the criminal justice system, you may still want to consider making a confidential report. The purpose of a confidential report is to comply with your wish to keep the matter confidential, while taking steps to ensure the future safety of yourself and others. With such information, the college can keep accurate records of the number of incidents involving students, determine where there is a pattern of crime with regard to a particular location, method, or assailant, and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crime statistics for the institution.

## Policy for Reporting the Annual Disclosure of Crime Statistics

The Office of Student Services on the main campus prepares this report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. The full text of this report can be located on our web site at [www.montreat.edu/student-life/student-services/campus-security/](http://www.montreat.edu/student-life/student-services/campus-security/). This report is prepared in cooperation with the Campus Police, Student Services, Residence Life, SPAS staff, and local law enforcement agencies. Each entity provides updated information on their educational efforts and programs to comply with the Act. Campus crime, arrest and referral statistics include those reported to the Campus Police, designated campus officials (including but not limited to directors, deans, department heads, advisors to students/student organizations, athletic coaches), and local law enforcement agencies. Each year a copy of the report is e-mailed to all current students and employees. Copies of the report may also be obtained at Student Services, Belk second floor. All prospective employees may obtain a copy from the college Business Office (828) 669-8011, and the web site address will be attached to college employment applications and open position notices.

## ALL CAMPUSES

### Sexual Violation Offenses

Offenses include: **Sexual Harassment, Forcible and/or Non-Consensual Sexual Conduct, and Sexual Exploitation (for more information, please see [www.montreat.edu/student-life/student-services/health-wellness/safe-community-2/](http://www.montreat.edu/student-life/student-services/health-wellness/safe-community-2/) )** Montreat College recognizes the dignity and worth of all humanity as God's creation in His own image and therefore seeks to maintain a community free of sexual harassment, sexual assault, and other forms of violation. These offenses are also a violation of the law and grounds for disciplinary action up to and including discharge or suspension. Further, the college does not condone solicitation or threats to bring false accusation of sexual violation. This policy shall apply with equal force to all students, staff and faculty.

**Sexual harassment** is unwelcome verbal or physical conduct of a sexual nature that is sufficiently severe, persistent or pervasive that it unreasonably interferes with, denies or limits someone's ability to participate in or benefit from the university's educational program and/or activities, and is based on a) power differentials (quid pro quo), b) the creation of a hostile environment, or c) retaliation. Examples of sexual harassment include, but are not limited to: an attempt to coerce an unwilling person into a sexual relationship; to repeatedly subject a person to egregious, unwelcome sexual attention; to condition a benefit on submitting to sexual advances; to display sexually suggestive objects or pictures; sexual violence; intimate partner violence; stalking; gender-based bullying.

If a student or employee feels he or she has been sexually harassed, the matter should be brought to the Dean of Students or the Title IX Coordinator. At this time, the student will be advised and assisted in how to attempt to resolve the matter. If that course fails or if the allegation is against the dean, the complaint should be put in writing and presented to the Student Grievance Committee.

*Jurisdiction-Judicial Council/Dean of Students  
Sanction-Official Warning to Dismissal*

### **Forcible and/or Non-Consensual Sexual Conduct (including Rape and Sexual Assault)**

Non-consensual or forcible sexual contact will not be tolerated at Montreat College, and is subject to criminal prosecution.

**Consent** is defined as being informed, freely and given, mutually understandable words or actions. Consent is active, not passive. Silence, in and of itself, cannot be interpreted as consent. Absence of “No” is not the equivalent of “Yes.” Consent is considered invalid when forced, threatened, intimidated, coerced, when given by a mentally or physically incapacitated person (including an intoxicated person), or when given by one who is not of legal age. Consent to any one form of sexual activity cannot automatically imply consent to any other forms of sexual activity. Previous relationships or prior consent cannot imply consent to future sexual acts. The presence of mixed messages or ambiguity indicates a lack of consent.

**Force** is the use of physical violence and/or imposing on someone physically to gain sexual access. Force also includes threats, intimidation (implied threats) and coercion that overcome resistance or produce consent.

**Coercion** is unreasonable pressure for sexual activity. Continued pressure after someone makes it clear that they do not want sexual activity, that they want to stop, or that they do not want to go past a certain point of sexual interaction can be coercive.

**Sexual exploitation** occurs when a student takes non-consensual or abusive sexual advantage of another for his/her own advantage or benefit, or to benefit or advantage anyone other than the one being exploited, and that behavior does not otherwise constitute one of other sexual violation offenses. Examples of sexual exploitation include, but are not limited to, invasion of sexual privacy, engaging in voyeurism, or sexually based stalking or bullying.

Sex offenses will not be tolerated at Montreat College. An alleged act of sexual aggression or sexual exploitation will be taken seriously, investigated thoroughly by the college and the complainant will be encouraged to report the offense to the local authorities. The college will give the complainant the option of having the case heard through the Administrative Disciplinary process as detailed in this Student Handbook. If found responsible, the respondent (accused individual) will face disciplinary action ranging from probation to expulsion, depending on the seriousness of the specific offense.

The college reserves the right to take whatever measures it deems necessary in response to an allegation of sexual violation in order to protect students’ rights and personal safety. Such measures include, but are not limited to, modification of living arrangements, interim suspension from campus pending a hearing, and reporting the matter to local police. Not all forms of sexual violation will be deemed to be equally serious offenses, and the college reserves the right to impose different sanctions, ranging from verbal warning to expulsions, depending on the severity of the offense. The college will consider the concerns and rights of both the complainant and the person accused of sexual violation. Disciplinary hearings are conducted to take into account the totality of all evidence available, from all relevant sources.

*Jurisdiction – Administrative  
Sanction – Probation and counseling to dismissal and referral to police*

### **After incidents of Sexual Assault (or other sexual violation)**

**Get help.** For information about confidential resources that can help with safety, reporting options, and other issues after an incident, see **Reporting & Confidentiality** below. For detailed information about procedures

after sexual violation incidents including Frequently Asked Questions, go to the following website:  
[www.montreat.edu/student-life/student-services/health-wellness/safe-community-2/](http://www.montreat.edu/student-life/student-services/health-wellness/safe-community-2/)

**Safety** is the first priority. If the individual needs immediate medical attention, call 911. For nonemergency medical attention, contact Student Health Services at x3536, or seek medical attention at Mission Hospital (828-213-1111) as soon as possible. If possible, avoid bathing or brushing teeth, and preserve clothing and other evidence in a paper (not plastic) bag. The hospital employs a Sexual Assault Nurse Examiner (S.A.N.E.) nurse who can document injuries, collect evidence (which may be important for future prosecution options) and help the individual with other medical issues such as STD prevention.

**Stalking** A stalking offense occurs when one individual willfully and repeatedly engages in a knowing course of harassing conduct directed at another individual that reasonably and seriously alarms, torments, or terrorizes such individual. Stalking includes otherwise legal behaviors that would cause fear to a reasonable person.

*Jurisdiction-Administrative*

*Sanction-Warning to dismissal*

**Intimate Partner Violence** Intimate partner violence means any physical, sexual or psychological harm against an individual by a current or former partner or spouse of the individual.

*Jurisdiction-Administrative*

*Sanction-Probation and counseling to dismissal and referral to police*

**Resources:** Counselor-x 3538, Nurse-x 3536, Chaplain-x 3801, Title IX Coordinator-x 3623, Campus Police-828-713-2520, Dean of Students-x 3636, Our Voice-828-252-0562, Helpmate-828-254-0516, National Hotlines-1-800-656-HOPE, www.rainn.org ; [www.montreat.edu/student-life/student-services/health-wellness/safe-community-2/](http://www.montreat.edu/student-life/student-services/health-wellness/safe-community-2/) .

### **Reporting & Confidentiality**

**Confidential** resources available and trained to assist in sexual assault (or other sexual violation) response include the Counselor (x3538), Nurse (x3536), Chaplain (x3801) or local rape crisis center Our Voice (828-252-0562). \*After regular daytime office hours, the Counselor, Nurse and Chaplain can be contacted by Student Services staff (including Residence Directors and Campus Police), and Our Voice can be reached on their Crisis Line, (828) 255-7576.

**Reporting Officials** include Campus Police (713-2520), Dean of Students/VP for Student Affairs (x3636), and the Title IX Coordinator (3623). These resources are also trained to assist students after sexual violation situations. Reporting to these individuals constitutes an official report to the college, in which case these officials are required to follow up on the report in a formal fashion (including investigation & possibly disciplinary procedures, and implementing safety measures such as no-contact orders). See **Sexual Assault Response Guarantee** below.

**Other College Employees (including Faculty and Residence Life Staff)** can assist individuals with connecting to appropriate resources for information, counseling, medical assistance, and reporting options. Reports to these resources may have limited confidentiality; for safety reasons, college employees may be required to inform Reporting Officials of incidents about which they gain information.

***\*All resources have a "duty to warn" requirement to report if an incident represents a substantial threat to other students or community members. Efforts will be made to preserve as much privacy as legally and ethically possible.***

### **Sexual Violation Response Guarantee**

Sexual harassment/violations, including forcible and/or non-consensual sexual conduct, are a very serious concern of the college. If you make a report of a sexual violation on campus, we guarantee you the following:

1. We will respond quickly to your complaint of sexual violation and we will treat you and your particular case with courtesy, sensitivity, dignity, respect and professionalism.
2. You will not be discouraged from making a report.
3. We will meet with you privately, at a place of your choice in this area, to take a complaint report. If you feel more comfortable talking with a female or male, we will accommodate your request.
4. We will not release your name to the public or to the press.
5. We will assist you in arranging for any hospital treatment or other medical needs, and you will be notified of available counseling, mental health or student services for victims of sexual violation, both on campus and in the community.
6. You will have the right to a campus no-contact order against another student who has engaged in or threatens to engage in stalking, threatening, harassing, or other improper behavior that presents a danger to your welfare.
7. You will have the right to protection from retaliatory harassment by the accused or others.
8. You will be given the opportunity to adjust your academic and living situations if needed.
9. We will inform you of your options to notify proper law enforcement authorities, including on campus and local police, and the option to be assisted by campus authorities in notifying such authorities, if you so choose.
10. We will explain the college's process of addressing sexual violation, what the policy does and does not cover, and give you a chance to ask questions.
11. You will be kept up to date on the progress of the investigation and/or prosecution, including when the complaint is delivered to the accused; a list of conduct board members, witnesses, and documentary evidence included in the hearing; and the outcome and sanction of any disciplinary hearing involving sexual assault.
12. During college disciplinary proceedings, you will not be required to be in the same room as the accused at the same time. You will also have the opportunity to have others present (in a support or advisory role) during a judicial hearing, to question witnesses, and to attend the entire hearing, if you so choose. Hearings will not be open to the public.
13. You will have the right not to have irrelevant prior sexual history admitted in a campus hearing.
14. We will not use mediation (as opposed to adjudication) in cases of non-consensual sexual contact.
15. You will have the right to make an impact statement at a disciplinary hearing and to have that statement considered by the board in determining its sanction.
16. You will have the right to appeal the finding and sanction of the disciplinary hearing if there is evidence that procedures were not followed correctly, or if new and relevant information becomes available.
17. We will continue to be available for you, to answer your questions, and to explain the systems and processes involved.

**Respondent (accused) will also have the right to:**

1. Explanation of the college's process of addressing sexual violation, what the policy does and does not cover, and the chance to ask questions.
2. Not be assumed by the college to be in violation of college policy before an investigation and disciplinary hearing has taken into account the totality of all evidence available, from relevant sources. This right applies even if measures are taken (such as no-contact orders and residential or classroom changes) to ensure safety & wellbeing of the complainant. These measures are standard procedures, not a statement of guilt of the accused.
3. Be kept up to date on the progress of the investigation and/or prosecution, a list of conduct board members, witnesses, and documentary evidence included in the hearing; and the outcome and sanction of any disciplinary hearing involving sexual assault.
4. The opportunity to have others present (in a support or advisory role) during a campus judicial hearing, and to question witnesses (but not to question the complainant directly). Hearings will not be open to the public.
5. Appeal the finding and sanction of the disciplinary hearing if there is evidence that procedures were not followed correctly, or if new & relevant information becomes available.

6. Have questions answered, and to have the systems and processes involved explained thoroughly.

### **Sexual Violence - Risk Reduction Tips**

With recognition that only those who commit sexual violence are responsible for those actions, these suggestions may help you to reduce your risk of experiencing sexual aggression:

1. Have clear limits, and make them known as early as possible.
2. Tell a sexual aggressor "NO" clearly and firmly.
3. Try to remove yourself from the physical presence of a sexual aggressor.
4. Find someone nearby and ask for help.
5. Take affirmative responsibility for your alcohol intake/drug use and acknowledge that alcohol/drugs lower your sexual inhibitions and may make you vulnerable to someone who views a drunk or high person as a sexual opportunity.
6. Take care of your friends and ask that they take care of you. A real friend will challenge you if you are about to make a mistake. Respect them when they do.

*Non-Discrimination Statement: In accordance with federal and state statutes (including Title IX, which prohibits gender-based discrimination), Montreat College is committed to maintaining a community that is free from sexual harassment and all forms of sexual intimidation, exploitation, coercion, and violence. The Associate Dean of Academics and Institutional Effectiveness is designated as the Title IX Coordinator, and is responsible for overseeing the college's compliance with Title IX. Inquiries concerning the college's policies, compliance with applicable laws, statutes, and complaints may be directed to the Title IX Coordinator, Montreat College, P.O. Box 1267, Montreat, NC 28757, (828)669-8012 (ext. 3710).*

Other offenses which may fall under Title IX anti-gender-discrimination include stalking, bullying, intimate partner violence, hazing, or threatening harm.

### **Sex Offender Registry Search**

The North Carolina Sex Offender Registry may be accessed through the following link:

<http://sexoffender.ncsbi.gov/>

### **Alcohol Use Policy**

All students are encouraged to consider the health risks involved in alcohol use and to seek maturity and responsibility in all of their actions and behavior. This is inclusive of the choice that students, age 21 or older, make concerning alcohol use.

The North Carolina Safe Roads Act prohibits all persons under the age of 21 from purchasing, attempting to purchase, possessing or consuming alcoholic beverages. North Carolina State Law regarding alcohol states the following:

It is illegal for anyone less than 21 years of age to:

-Possess beer or unfortified wine:

Penalty - If 19 or 20 years of age, the offense will be a class 3-misdemeanor criminal offense, which is an unlawful act that has far-reaching legal consequences, in addition to a fine of \$200. If 18 years of age, it will be a misdemeanor which will become a matter of public record as a criminal conviction and subject one to court costs and/or fines.

-Purchase or attempt to purchase beer or unfortified wine:

Penalty - If 19 or 20 years of age, and if the violation occurred while the person was purchasing or attempting to purchase an alcoholic beverage, the sanction will be the same as noted above. If 18 years of age, and if the violation occurred while the person was attempting to purchase an alcoholic beverage, the offense will

be a misdemeanor resulting in court costs and/or fine, and upon conviction, the Department of Motor Vehicles (DMV) will revoke the defendant's driver's license for one year.

-Aid and abet in the sale, purchase, and/or possession of alcohol (including giving alcohol) to anyone under the age of 21:

Penalty - If convicted, up to a \$1000 fine and 150 hours of community service.

-Aid and abet in the sale, purchase, and/or possession of alcohol (including giving alcohol) by anyone less than 21 years of age:

Penalty - If under 21 years of age, the offense will be a misdemeanor punishable by a fine of up to \$500 or imprisonment for not more than six months or both, and upon conviction, the DMV will revoke the defendant's driver's license for one year.

-Use or attempt to use in order to obtain alcoholic beverages when not of lawful age, a fraudulent or altered driver's license; or a fraudulent or altered identification document other.

Penalty - If convicted, this is a misdemeanor resulting in court costs and/or fine and the DMV will revoke the defendant's driver's license for one year.

-Permit the use of one's driver's license or any other identification document of any kind by any person under 21 to purchase or attempt to purchase or possess alcohol:

Penalty - If convicted, this is a misdemeanor resulting in court costs and/or fine and the DMV will revoke the defendant's driver's license for one year.

-Consume alcoholic beverages in any public area including city streets, sidewalks, town-maintained buildings, bus or municipal parking lots, and town recreation areas:

Penalty - If convicted, this is a misdemeanor and could result in a criminal record, court costs, and restitution by performing community service.

Possession, consumption, or being under the influence of alcoholic beverages on any Montreat College owned or leased property or during any college sponsored event or trip is prohibited, regardless of age. Being under the influence includes, but is not restricted to, offensive, disruptive, hazardous, and/or vulgar conduct during or following the consumption of an alcoholic beverage. Violation of this regulation will result in disciplinary action. Students over the age of 21 are encouraged to use discretion and mature judgment in the event that they choose to consume alcoholic beverages. Due to the potential influence that student leaders have on fellow students, their consumption of alcoholic beverages is discouraged. However, if student leaders, age 21 or older, do choose to consume alcohol, they are expected to model responsibility and maturity.

These recommendations and regulations apply to all students, living on or off campus. Resident students are responsible for conveying these regulations to their guests while they are on the Montreat College campus. Parents of students under the age of 21 may be notified by the Dean of Students in the event of any alcohol or drug related disciplinary action. Educational materials, programs and counseling treatment are available through the Health and Counseling Centers.

In addition to the college sanctions listed below, students who are 19 or 20 years old and found in possession of an alcoholic beverage will be turned over to the campus police pursuant to North Carolina law [G.S. 18B-302 (I)]. See page 17 for a description of North Carolina law as related to underage possession and consumption.)

*Jurisdiction-Administrative*

*Sanction- 1st Offense: 4 weeks probation, 20 hrs. community service, required assessment by college counselor*

*2nd Offense: 8 weeks or end of semester probation, 30 hrs. community service, required assessment by college counselor, community service, required assessment by*

*3rd Offense: 40 hrs. community service, required assessment by college counselor, probation for two semesters up to dismissal*

Students 21 years of age or older who are found responsible for providing an alcoholic beverage to anyone under the age of 21 will be subject to dismissal from the college. Examples of "providing" include but are not limited to the following:

- a) Purchasing an alcoholic beverage for someone under the age of 21.

- b) Giving an alcoholic beverage to someone under the age of 21.
- c) Making an alcoholic beverage available to someone under the age of 21.

A 21-year-old or older student who has a guest under 21 that consumes an alcoholic beverage on or in his or her leased, rented or owned property will also be subject to dismissal.

*Jurisdiction-Administrative*

*Sanction-40 hrs. community service, required assessment by college counselor, probation for two semesters up to dismissal*

#### Possession or Use of Illegal Drugs

For health and legal reasons, possessing, consuming and/or selling illegal drugs, on or off campus, is prohibited. Possession of drug paraphernalia, as defined by North Carolina State Law, is prohibited on and off campus. Unauthorized possession, use, distribution or sale of prescription drugs is also prohibited. Educational materials, programs and counseling treatment are available through the Health and Counseling Centers. North Carolina State Law regarding controlled substances states the following:

#### Possession-Marijuana

- Possession of less than 1 1/2 ounces of marijuana is a misdemeanor criminal offense. Conviction will result in a permanent criminal record and subject the defendant to a maximum fine of \$100 and court costs. Second and subsequent convictions include imprisonment for up to 30 days and fines.

#### Possession-Cocaine/Crack

- Possession of cocaine in any quantity up to 28 grams is a Class I felony punishable by imprisonment up to five years and/or fine. Possession of 28 grams, but less than 200 grams is "trafficking in cocaine" and is punishable by a minimum imprisonment of seven years, up to 15 years and a minimum fine of \$50,000.

#### Possession-L.S.D.

- Possession of any quantity of L.S.D. up to 100 dosage units is a Class I felony punishable by imprisonment for up to five years and/or fine.
- Possession of 100, but less than 500 dosage units of L.S.D. is "trafficking in lysergic acid diethylamide," and is punishable by a minimum seven-year imprisonment, up to 15 years and a minimum fine of \$25,000.

#### Possession-Methamphetamine

- Possession of any quantity of methamphetamine up to 28 grams is a Class I felony punishable by imprisonment for up to five years and/or fine.

#### Possession-Drug Paraphernalia

- Possession of drug paraphernalia is a misdemeanor criminal offense punishable by imprisonment up to one year and/or fine up to \$500.

Drug paraphernalia is summarily defined as all equipment, products, and materials of any kind used to facilitate planting, propagating, cultivating, growing, manufacturing, converting, processing, preparing, packaging, storing, concealing or used to facilitate injecting, ingesting, inhaling or otherwise introducing into the body, a controlled substance.

The following are examples of drug paraphernalia. This list is not totally inclusive: scales, balances, sandwich baggies and their corners, roach clips, carburetor pipes, pipes using screens, water pipes, homemade pipes, film canisters, diluents, bongs, sifters, syringes, spoons, chamber pipes, and any other equipment, products or materials that can be linked directly to the usage of controlled substances.

In addition to the college sanctions listed below, students found in possession of an illegal drug will be turned over to the campus police pursuant to the appropriate North Carolina General Statute.

*Jurisdiction-Administrative*

*Sanction-Misdemeanor: 25 hours community service, probation, for two semesters, required assessment by college counselor -Felony or 2nd Offense Misdemeanor: Dismissal*

### **Health Risks Related to Alcohol and Illegal Drug Use**

The use or abuse of alcohol and other drugs increase the risk for a number of health related and other medical, behavioral, and social problems. These include acute health problems related to intoxication or overdose (blackouts, convulsions, coma, death); physical and psychological dependence; malnutrition; long-term health problems, including cirrhosis of the liver, organic brain damage, high blood pressure, heart disease, ulcers, and cancer of the liver and mouth, throat and stomach; contracting diseases such as AIDS, through the sharing of hypodermic needles; pregnancy problems including miscarriages, still births and learning disabilities; fetal alcohol syndrome (physical and mental birth defects); psychological or psychiatric problems; diminished behavior (hangovers, hallucinations, disorientation, slurred speech); unusual or inappropriate risk-taking, which may result in physical or emotional injury, or death; violent behavior toward others, such as assaults and rape; accidents caused by operating machinery while impaired; impaired driving resulting in alcohol and drug-related arrest, traffic accidents, injuries, and fatalities; negative effects on academic or work performance; conflicts with co-workers, classmates, family, friends, and others; conduct problems resulting in disciplinary actions, including dismissal; and legal problems including imprisonment. Underage alcohol consumption is a major contributing factor in the leading causes of death among persons 15-21 years old, including auto crashes, homicides, suicides and other trauma.

### **Drug and Alcohol Abuse Prevention Program**

Montreat College encourages any student with a substance abuse and/or dependency problem to contact the college nurse and/or the college counselor. The college provides education and prevention programs concerning the use and abuse of drugs and alcohol. Confidentiality will be maintained. Support groups are available both on and off campus.

## **MONTREAT COLLEGE ANNUAL FIRE SAFETY REPORT Calendar Year 2015**

### **Daily Fire Log**

The Student Services Office maintains a Fire Log of all incidents reported. This includes all fire-related incidents. The Fire Log includes the incident type, date incident is reported, date and time of occurrence, and general location of each reported incident type, as well as the disposition of the incident, if this information is known. The Student Services Office records on the Fire Log within two (2) business days of receiving a report of an incident and reserves the right to exclude reports from a log in certain circumstances as permitted by law. The most current 60 days of information is available from the Student Services Office.

### **Annual Fire Safety Report**

The Higher Education Opportunity Act (HEOA) requires two (2) new safety-related requirements on institutions that participate in federal student financial aid programs which follow:

1. Fire Log: Institutions must keep a fire log that states the nature of the fire, date, time, and general location of each fire in on-campus student housing facilities.
2. Annual Fire Safety Report: Institutions with on-campus student housing facilities must publish annually a fire safety report that provides information on campus fire safety practices and standards. Montreat College complies with this regulation by including all fire-related incidents at on-campus student housing facilities as part of the Annual Security & Fire Safety Report. Information contained

in this annual fire safety report includes: number and cause of fires at all on-campus student housing facilities; number of fire-related deaths; related injuries; value of fire-related property damage; information on evacuation procedures; fire safety education and training programs; fire safety systems in each student housing facility; number of regular mandatory supervised fire drills; and policies on portable electrical appliances, smoking and open flames. The Annual Security & Fire Safety Report includes three (3) years of data. If a fire occurs in any building, community members should immediately notify 911 from a land line phone or from any cell phone. The campus fire alarm systems alert community members of potential hazards. Community members are required to heed an activated fire alarm system, and evacuate a building immediately. Use the nearest available exit to evacuate the building. Gather outside. Community members should familiarize themselves with the exits in each building. When a fire alarm is activated, the elevators in most buildings will automatically recall to a pre-designated fire safe floor. Occupants should use the stairs to evacuate the building.

### **Fire Protection Equipment/Systems**

All residential buildings are equipped with automatic fire detection and alarm systems which are monitored 24 hours a day, 365 days a year.

### **Fire Definitions**

**Fire:** Rapid oxidation of combustible material accompanied by heat, light and smoke of combustible material, which is found outside of its normal appliance, whether or not it is extinguished prior to arrival of emergency.  
**Fire-related Deaths:** Number of persons who were fatalities because of a fire incident, including death resulting from a natural or accidental cause while involved in fire control, attempting a rescue, or persons escaping from the fire scene (an individual who dies within one (1) year of injuries sustained as a result of a fire).

**Fire-related Injuries:** Number of persons receiving injuries from fire-related incidents, including an injury from a natural or accidental cause who received medical treatment at a local medical facility. This includes first responders attempting to control the fire, attempting a rescue, or persons escaping from the fire scene. Persons may include students, faculty, staff, visitors, firefighters, or any other individuals.

**Estimated U.S. Dollar Loss Related to Fire Incidents:** Estimated total U.S. dollar loss of both contents and structure or property destroyed because of a fire incident, not loss of business.

**Evacuation Procedures Posted:** When a fire alarm is activated, evacuation is mandatory. DO NOT use elevators; evacuate the building.

**Fire Alarms Monitored:** Fire alarms are monitored 24 hours a day, seven days a week, 52 weeks a year.

**Fire Safety Training Programs Delivered:** Number of training programs delivered by Fire and Emergency Services or other responsible persons of authority.

**Buildings Equipped with Fire Alarm Systems and Smoke Detectors:** Buildings have functional fire alarm systems and smoke detectors installed.

**Emergency Evacuation Drills (formerly known as Fire Drills):** The number of supervised scheduled drills or actual events at campus residence halls. Various drills are conducted throughout the year to familiarize students with emergency procedures and individual roles. Each year there are five (5) emergency drills in each residence hall.

**Fire Policies for On-Campus Student Housing Facilities**

Each residence hall will hold fire drills on a periodic basis. Evacuation routes are posted in a central location on each residence hall floor. Each floor is equipped with a fire extinguisher. Any type of open flame is prohibited. Burning items such as incense is included. Possession or use of candles and open coil heaters is not permitted in the residence halls. Possession and use of halogen-type lights on campus is not permitted in any residence hall room. North Carolina State Fire Code prohibits use of extension cords. Only multiple outlet, thermal protected power strips are permitted in residence hall rooms. The college reserves the right to prohibit the possession and use of any item that may present a fire or safety hazard. Fire alarms and fire extinguishers are placed throughout the college buildings for the security of the community. The college will discipline any student who makes unauthorized use of or interferes in any way with the efficient functioning of this equipment, the result of which could jeopardize the safety and lives of other students. The student may also be referred to local law enforcement agencies. Cases of arson or burning personal property are felonies and will be referred to local law enforcement agencies as well as to the appropriate college authority.

<b>Annual Fire Safety Report FOR ON-CAMPUS HOUSING</b>						
<b>CALENDAR YEAR 2015</b>						
Residence Hall	Number of Fires	Injuries	Deaths	Property Damage	Number of Emergency Evacuation Drills	Fire Dection System
Anderson Hall	0	0	0	0	2	Smoke Detection, Heat Sensors, Pull Stations
McGregor Hall	0	0	0	0	2	Smoke Detection, Heat Sensors, Pull Stations
KY Rd. Apartments	0	0	0	0	2	Pull Stations, Linked Smoke Detectors
Davis Hall	0	0	0	0	2	Smoke Detection, Heat Sensors, Pull Stations
Howerton Hall	0	0	0	0	2	Smoke Detection, Heat Sensors, Pull Stations, and Ansul Deli Hood