Self-Pay Policy & Procedures

(Non-financial aid recipient – not applying for Federal loans/grants or State grants by completing a FAFSA)

Thank you for your interest in being a “Self-Pay Student” with Montreat College. A Self-Pay student is any student who will not be applying for Federal loans/grants or State grants to pay towards tuition. Below is the Self-Pay Policy and Procedures. Please read through them carefully.

- Tuition and fees are due at least two weeks prior to the start of each course. Late fees will be added to the student's account if paid after the start date of each session.

- Students who anticipate that all or part of their expenses will be paid by employer reimbursement are expected to pay in advance for courses.

- If payment is not received by noon Friday, the first week of the session, the student's class for that session may be dropped until the account has been paid in full.

- Billing Statements are mailed to all students with a balance due on the 15th of each month.

- Dropping classes after the last drop/add date will not result in a refund of all charges or fees.

- Refer to the Payment and Initial Disclosure Agreement for detailed information on delinquent accounts. A copy can be provided upon request or found on the Montreat website in the most recently published Academic Catalog, under the Academics tab.

- Payments can be made online at, http://www.montreat.edu/student-accounts/pay-online/ or by phone at 828-669-8012 ext. 3799 with Visa, MasterCard, Discover or AMEX; or by sending a check/money order/cashier’s check made payable to Montreat College to: Montreat College, P.O. Box 1267, Box 881, Montreat, NC 28757
  Please note your student ID # and term on the memo line.

- If you have any questions or concerns, please contact SPAS Student Accounts at spasstudentaccounts@montreat.edu or call 828-669-8012 or 704-357-3390 ext. 1019.