Explanation of Costs

Following is an explanation of the terms that appear on your statement.

**Previous Balance**

At the top of your statement you will find a previous balance listed. This may be zero, meaning you have no charges or credits from the previous semester; a positive number showing the amount you still owe from the previous semester; or a negative number, meaning an overpayment from the previous semester. Charges and credits will be added to and subtracted from this amount.

**Charges**

The following will appear as charges on your account:

**Tuition**

Classes are charged per credit hour by degree program. The per credit tuition rate for each program is published in the SPAS Academic Catalog available online. The total number of credits times the rate will appear for each class registered in the current term.

**Other Fees and Fines**

Other fees may apply. Returned check fees are $25.00. Late payment fees or interest may be charged to accounts that are overdue.

**Credits**

Credits will appear on your statement as follows:

**Payments**

Payments will be listed on your statement by the date entered into our system. Please allow 3-5 business days for a payment to show on your account from date of receipt. Payments may be made by check, money order or credit card. If you have a payment plan with CFI, the payment will appear on your statement after we have received the funds from the payment.
Loans

Loans will appear as credits on your account when they are received by our office.

Scholarships and Grants

Scholarships and grants will appear as credits on your account when they are received by our office.

Payment Due

This is the amount that you will need to pay our office by the due date. You may elect to arrange a monthly payment plan for this amount with CFI instead, but this should be set up by the payment due date. You may also apply for additional loans for this amount, but the loans should be arranged and approved by the payment due date. Please see the Payment Options page for more information on paying your bill.

Viewing Your Bill Online

You may view your student account and financial aid online using Self-Service.

1. Log into Self-Service  2. Choose the “Finances” tab, then click "balance" on the upper left  3. Choose the year/term you want to view in the Period dropdown box on the left.  4. Choose “Detail by Charges/Credits” under “View” on the left.  5. Click the change button to view your account.

NOTE: Self-Service will only provide billing information from May 1st, 2010 forward. For billing information before May 1, 2010, see your final statement from IPD. Beginning Balances/Previous balances as of April 30, 2010 were supplied by IPD.