Position:  Residence Hall Director and Director of Student Activities

Position Description: The position of Residence Hall Director (Men’s Residence Hall) and Director of Student Activities is directly related to the accomplishment of Montreat College’s educational mission. A Residence Hall Director serves students in an educational capacity within the residential environment through planned and unplanned educational opportunities, formal and informal. The Director of Student Activities role is to present fun, diverse and active events available to all students in support of academics and the Christ-Centered, Student-Focused, Service-Driven mission of the College. This is accomplished by training, supporting, and leading a staff of six students.

Primary Responsibilities:
Facilitate student interaction and provide opportunities for their growth and development: encourage student involvement through social and educational programs. Provide supervision, training and development of a student staff of resident assistants. Assist in providing in-service training through weekly staff meetings and regular one-on-one mentoring opportunities. Manage and communicate regarding physical facilities, living environment, safety and security of residents and facilities.

Qualifications, Skills and Characteristics:
• Agreement with the Montreat College Statement of Faith
• Self-motivated with ability to work independently
• Desire to create and maintain a culture of service
• Ability to network and develop beneficial partnerships
• Residence Life experience preferred. Relevant organizational and ministry experience is a plus.
• Excellent communications skills, both written and spoken. Organizational and managerial skills.
• Commitment to demonstrating an active Christian faith through personal example and interaction with students
• Able to communicate effectively; flexible; innovative; creative and energetic; aptitude of detail-oriented tasks.
• Bachelors degree required, Masters degree in related field preferred

Compensation: Competitive salary and benefits for full-time position.

Starting Date: August 1, 2014

Application Deadline: March 28, 2014

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Montreat College, located near Asheville in the mountains of western North Carolina, is the only Council for Christian Colleges and Universities (CCCU) school in North Carolina, and has the following mission: Christ-centered, Student-focused, Service-driven: Equipping agents of transformation, renewal and reconciliation.