



SCHOOL OF PROFESSIONAL AND ADULT STUDIES

Drop/Add Form

Today's Date _____

Birth Date _____

Full Legal Name _____

Daytime telephone # _____

Cohort _____

Montreat Email: _____

(Please print clearly)

DROP

*If dropping after the course has started, indicate last date of attendance _____

Course Number	Course Name	Course Dates	Cohort/ Section#	Credit Hours	PLUS Course (City or Online)	PLUS Course Instructor

ADD

Course Number	Course Name	Course Dates	Cohort/ Section#	Credit Hours	PLUS Course (City or Online)	PLUS Course Instructor

***If registering for PLUS courses, please note:**

All PLUS fees include books. It is the responsibility of the student to make arrangements to pick up books one week prior to the class starting date. Registration and payment for all PLUS courses is due 3 weeks prior to course start. PLUS courses not meeting minimum enrollment requirements will be cancelled and students will be notified of course cancellation.

Student signature _____ Date _____

OFFICE USE ONLY

Date received _____ Montreat representative approval _____

Date scanned _____ Date sent to student _____